

REGULAR MEETING OF THE CITY COUNCIL
OF WORLAND, WYOMING
August 19, 2014

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on August 19, 2014. Mayor Dave Duffy presided and the Councilmembers in attendance were: Jim Gill, Bud Callaham, Keith Gentzler, Dennis Koch, Lisa Fernandez, Marcus Sanchez, Bob Nelsen and Michele Rideout. Also present were: Chief of Police, Gabe Elliott; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell; Airport Manager/Superintendent of Public Works, Wayne Hill and Deputy Clerk, Nancy Dellos. Councilmember Mandy Horath was absent.

There was one (1) visitor present for this meeting of the City Council.

Councilmember Lisa Fernandez led the Council and visitors in the Pledge of Allegiance.

Mayor Duffy declared a quorum present and asked for review and approval of the agenda.

Motion: to approve the agenda as presented.

By: Councilmember Callaham.

Second by: Councilmember Gentzler.

Vote: The motion passed unanimously.

The minutes of the August 5, 2014 regular meeting were approved as published.

Mayor Duffy requested approval of the consent agenda.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of August, before normal City Council approval on the first Tuesday of September and approve the Consent Agenda with Payroll Voucher for period ending August 3, 2014 and Council Work Session Minutes of August 11, 2014; PAYROLL 08/03/14 - \$59,439.26.

By: Councilmember Gentzler.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

Councilmember Gentzler requested additional information on budget and a historical monthly comparison of revenues and expenses. Discussion followed; Mayor Duffy will relay the request to Clerk/Treasurer Glanz.

City Attorney Kent Richins announced that it was the time and place to open bids for One (1) New Refuse Truck.

COMPANY	QUANTITY	BID
Jack's Truck & Equipment	2015 Freightliner M2-106 w/Southwest Body	\$157,224.00
Jack's Truck & Equipment	2015 Freightliner M2-106 w/Labrie Body	\$159,073.00
Jack's Truck & Equipment	2015 Freightliner M2-106 w/GS Products Body	\$168,622.00

The bids were given to Shop Supervisor Aaron Honn for review.

Discussion was held about the rehabilitation needed at Pioneer Square, there are several things that need to be fixed. The city will be meeting with the Newell Sargent Foundation on the 9th of October; City Attorney Richins stated that the Foundation realizes that the park may need a complete overhaul as it is 25 years old.

Airport Manager/Superintendent of Public Works Hill informed the council that he had received a resignation from Buildings & Grounds Supervisor Mark Osbon today with an effective date of September 3, 2014.

A revised cemetery permit was presented for approval by the Council; a three-part form that includes confirmation that the memorial has been constructed as depicted on the initial documentation. The cost of the form will be approximately \$75.00 per 100. Discussion followed.

Motion: to approve the revised cemetery permit with the stipulation that a digital photo of the installed monument be filed with the original application.

By: Councilmember Koch.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

City Attorney Richins provided a rough outline of the issues with Wyoming Sugar Growers, LLC (WSG); essentially charging full rate for water service and paying a fair market value lease payment for the land used by the City of Worland. WSG would like to sell the property we are currently leasing to the City, dedicate the portion of Howell Avenue that has not been previously dedicated and de-annex a significant portion of vacant land and minor portion adjacent to the plant that is within the city limits. Discussion followed as to the amount of property tax that is actually paid to the city and to the process involved with de-annexation. City Attorney Richins stated that the council needed to consider the water rate and lease issue and deal with de-annexation when and if requested. Discussion followed; no action was taken.

Mayor Duffy presented Ordinance #816 for third and final reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, PERTAINING TO THE ELIMINATION OF THE CITY OF WORLAND UTILITIES COMMISSION, COMMUNITY SERVICES COMMISSION, BUILDINGS AND GROUNDS COMMISSION, CEMETERY COMMISSION, WORLAND BOARD OF PUBLIC UTILITIES, WORLAND STREET COMMISSION, PARKS COMMISSION, FINANCE COMMISSION AND AIRPORT BOARD, BY REPEALING, SUPPLEMENTING AND AMENDING VARIOUS ORDINANCES. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Motion: to approve Ordinance #816 on third and final reading.

By: Councilmember Koch.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

Policies regarding the handling of Bids and Non-Sufficient Checks were presented for review and approval as re-written. Discussion followed; the non-sufficient checks policy will need to be discussed further and re-written.

Motion: to approve the policy regarding the handling of Bids.

By: Councilmember Nelsen.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

City Engineer Representative Mike Donnell informed the council that Lamax is no longer in business and Big Horn Regional is currently looking for a company in the near vicinity to handle repairs quickly. This could affect municipal projects that we put out to bid. We have heard that another company is being formed, which should help to fill that void.

Shop Supervisor Aaron Honn after review of the bids recommended that the city accept the low bid of Jack's Truck & Equipment for the 2015 Freightliner M2-106 with Southwest body.

Motion: to approve the bid of Jack's Truck & Equipment in the amount of \$157,224.00 for a 2015 Freightliner with Southwest body.

By: Councilmember Gentzler.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

Airport Manager/Superintendent of Public Works Hill stated that city employees will be doing fire extinguisher training this week with the Fire Department. The sprinkler systems will go out to bid shortly and hopefully we will be able to begin construction this fall.

Chief of Police Gabe Elliott received a request from the Worland Fire District to close off Obie Sue Avenue between South 11th and South 12th during the annual family picnic and water fight at Sanders Park on September 6, 2014 from 9AM to 6PM. Discussion followed.

Motion: to approve the closure of Obie Sue Avenue between South 11th and South 12th on September 6, 2014 from 9AM to 6PM.

By: Councilmember Callaham.

Second by: Councilmember Gentzler.

Vote: The motion passed unanimously.

Chief of Police Elliott received a request to allow outdoor dispensing and live music at Little Chief on August 23rd from 7PM to midnight. Discussion followed as to complaints that were received after the last request; the event would be shut down if it lasted past midnight and further requests may not be considered.

Motion: to approve the request to allow outdoor dispensing and live music at Little Chief on August 23rd from 7PM to midnight.

By: Councilmember Nelsen.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

Councilmember Sanchez asked that the Council think about the Non-Sufficient check policy further as it seems to be a little harsh and asked for clarification on the time requested by Little Chief.

Councilmember Gentzler hoped that everyone had a chance to get involved in the election process.

Councilmember Nelsen enjoyed the BBQ Festival this last weekend and hoped everyone else enjoyed it, it was very good.

Mayor Duffy would like the job description and job functions for the Buildings & Grounds Supervisor to be reviewed before advertising for the position. CGI (the company working on the website video) received a good response from several businesses they contacted.

There being no further business to come before the Council the meeting adjourned at 8:21 p.m.

David M. Duffy, Mayor

ATTEST:

Tracy A. Glanz, Clerk/Treasurer