

REGULAR MEETING OF THE CITY COUNCIL  
OF WORLAND, WYOMING  
February 4, 2014

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on February 4, 2014. Mayor Dave Duffy presided and the Councilmembers in attendance were: Mandy Horath, Jim Gill, Bud Callaham, Marcus Sanchez, Lisa Fernandez, Dennis Koch and Michele Rideout. Also present were: Chief of Police, Gabe Elliott; City Attorney, Kent Richins; Airport Manager/Superintendent of Public Works, Wayne Hill and Clerk/Treasurer, Tracy Glanz. Councilmembers Keith Gentzler and Bob Nelsen were absent.

There were five (5) visitors present for this meeting of the City Council.

Councilmember Lisa Fernandez led the Council and visitors in the Pledge of Allegiance.

Mayor Duffy declared a quorum present and asked for review and approval of the agenda.

Motion: to approve the agenda as presented.

By: Councilmember Callaham.

Second by: Councilmember Fernandez.

Vote: The motion passed unanimously.

The minutes of the January 21, 2014 regular meeting were approved as published; Mayor Duffy requested approval of the consent agenda.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of February, before normal City Council approval on the first Tuesday of March and approve the Consent Agenda with Warrant Register for January 2014, Payroll Vouchers for periods ending January 19, 2014 and January 31, 2014; WARRANT REGISTER - \$404,995.76; PAYROLL 01/19/14 - \$54,436.41; PAYROLL 01/31/14 - \$3,443.07.

By: Councilmember Callaham.

Second by: Councilmember Fernandez.

Vote: The motion passed unanimously.

Cheri Bundren with the American Cancer Society (ACS) announced that Daffodil Days 2014 volunteers will be taking orders for delivery in mid-March and thanked Kent Richins for donating space to keep the daffodils as they arrive and are sorted. The Relay for Life Hoedown Kickoff is scheduled for March 8, 2014 from 5-8 PM at the Washakie County Fairgrounds, all were invited to attend. There will be dancing, food and fun; Councilmember Sanchez will provide the music and Mrs. Bundren asked Mayor Duffy to consider doing a brief opening statement at the event. The Relay for Life event raised approximately \$27,600.00 in 2013, the top fundraiser for the ACS.

Garret Immesoete, with the Board of Adjustment & Planning Commission (BAPC) stated that the BAPC is reviewing the B-2 and B-3 Zones, and Section 28 of the city code.

Mayor Duffy informed the council that former Superintendent of Public Works Gary Thompson and Buildings & Grounds Supervisor Mark Osbon had been working on project to install upgraded sprinkler systems at Hillcrest and Kiwanis Parks. Both systems are currently set by hand with no timing system; both are functional but outdated. Buildings & Grounds Supervisor Osbon has been in contact with a company that designs sprinkler systems and they have provided estimates for each park and are anxious to get the project out for bid. The Council needs to consider if the city is going to install sidewalks around each park, if so the proposed design will have to change. The city currently has enough money budgeted to upgrade the system in Hillcrest Park. Discussion followed; no decision was made.

Mayor Duffy stated that Ordinance Officer Andy Williams is working on a parking ordinance and will present it at the next work session. This ordinance would deal with problems with parking recreational vehicles on a city street. Discussion followed about safety and visibility, narrow city streets, enforcement issues and a possible permit process. Mayor Duffy would like to see a change in the current ordinance that is not burdensome on residents.

Mayor Duffy presented policies for review and possible elimination including Creation of Policies, Document Control, Documents, Travel Funding, Purchasing and Employee Christmas Party. No action was taken, the policies will be considered for elimination at the next council meeting.

Mayor Duffy reported that he has been contacted by CGI Communications (CGI) about putting together a video with narration to be inserted and accessed on the city's website at no cost to the city. CGI will contact local businesses to sell packages to be a part of the website and will also provide promotions for non-profit businesses at no cost. Mayor Duffy will talk to Washakie Development Association, the Visitor's Council and Greg & Debbie Hammonds about this project to get their ideas and thoughts on a video promoting the city. Councilmembers can review a video put together by CGI for the City of Cody on their website, the cities of Cheyenne and Laramie are also looking at this idea.

Mayor Duffy informed the Council that a committee has been formed to promote a General Purpose Sales Tax. The next meeting will be on February 17, 2014 at 6:00 p.m. Ideas were solicited as to the percentage of dollars that could go into a pot for distribution through application and a percentage allocated prior to the election for specific groups.

Mayor Duffy updated the Council on the Wayside Horn Project; it may be completed this calendar year.

Mayor Duffy presented Resolution #2014-1:

RESOLUTION #2014-1

A Resolution authorizing participation in the Wyoming Main Street Affiliate Program offered through the Wyoming Business Council.

WHEREAS, the Wyoming Main Street program has been created by the Wyoming Business Council to assist communities in the development of public-private partnerships designed to revitalize downtown "Main Street" areas; and

WHEREAS, the Wyoming Business Council will be selecting Wyoming cities to participate in the Wyoming Main Street program; and

WHEREAS, the City of Worland intends to submit an application in the year of 2014 to the Wyoming Business Council to participate in the Wyoming Main Street Affiliate Program; and

WHEREAS, the City of Worland shall designate the Worland Board of Adjustment and Planning Commission as the administrative authority for implementation of the WYMS Affiliate Downtown Program including the appointment of a Program Primary Representative who will work directly with the Worland Board of Adjustment & Planning Commission to meet the WYMS Affiliate Downtown requirements;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WORLAND, WYOMING, that the City of Worland supports the submission of the application and endorses the goal of economic revitalization of downtown Worland within the context of preservation and rehabilitation of its historic buildings and such other measures as determined to be appropriate by the Wyoming Main Street Program.

PASSED, APPROVED AND ADOPTED THIS 4<sup>th</sup> day of February, 2014.

Motion: to pass, approve and adopt and authorize the Mayor to sign Resolution #2014-1.

By: Councilmember Horath.

Second by: Councilmember Callahan.

Vote: The motion passed unanimously.

Mayor Duffy stated that a voting delegate needed to be appointed for the WAM Winter Workshop.

Motion: to appoint Mayor David Duffy as voting delegate at the WAM Winter Workshop.

By: Councilmember Horath.

Second by: Councilmember Fernandez.

Vote: The motion passed unanimously.

Motion: to appoint Clerk/Treasurer Tracy Glanz as alternate delegate at the WAM Winter Workshop.

By: Councilmember Horath.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

Councilmember Fernandez confirmed that the employee breakfast will be February 11, 2014 at 7:30 a.m. at the Worland Community Complex Center.

Airport Manager/Superintendent of Public Works Wayne Hill is working on the following programs recommended by OSHA: Personal Protection Equipment, Confined Space Entry, Emergency Action, Hazard Communication, Fire Prevention, Respiratory Protection and will be working on revisions to the solid waste ordinance. Airport Manager/Superintendent of Public Works Hill will be attending a Wyoming Airport Association and Operators Board meeting in Casper on February 16-17, 2014. Additional training by Tom Trujillo a consultant for OSHA will be scheduled for city employees; this training is free. Municipalities will likely be subject to fines in the near future for OSHA violations where they weren't in the past.

Chief of Police Gabe Elliott encouraged the council to look at the video (CGI proposal) on the City of Cody website as it does look really nice. Chief of Police Elliot provided calls for service statistics for the police department: 2010–20,967 calls, 2011–20,185 calls, 2012-19,582 calls and 2013-22,866 calls investigated. The calls have gone up significantly due to drug and alcohol offenses.

Councilmember Sanchez thought that the video service provided by CGI is a good idea and would like to see the video for the City of Cody. Councilmember Sanchez stated that the resignations of Mr. Schaal, Mr. Barent and Mr. Riedel who have been leaders in our community will be missed and leave big shoes to fill.

Councilmember Gill reported that Westi-Ag Days started today and appreciated the welcome provided by Mayor Duffy at the event.

Councilmember Callaham requested an executive session at the end of the meeting to discuss a personnel issue.

Motion: to enter into executive session at the end of the council meeting to discuss a personnel issue.

By: Councilmember Callaham.

Second by: Councilmember Horath.

Vote: The motion passed unanimously.

Councilmember Horath asked to see the HR Audit results and wanted to know if the city had gotten anywhere with fixing the problem with consistent airline service. Mayor Duffy stated that he has been communicating with WYDOT Aeronautics about the issue and they are soliciting carriers for the next bid process under the Essential Air Service Contracts. Discussion followed.

The Council entered into executive session to discuss personnel at 8:30 p.m.

Motion: to leave executive session at 9:22 p.m.

By: Councilmember Horath.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

There being no further business to come before the Council, Mayor Duffy asked for a motion to adjourn.

Motion: to adjourn the meeting at 9:23 p.m.

By: Councilmember Horath.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

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David M. Duffy, Mayor

ATTEST:

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Tracy A. Glanz, Clerk/Treasurer