

REGULAR MEETING OF THE CITY COUNCIL
OF WORLAND, WYOMING
January 21, 2014

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on January 21, 2014. Mayor Dave Duffy presided and the Councilmembers in attendance were: Keith Gentzler, Jim Gill, Bud Callaham, Michele Rideout, Mandy Horath, Dennis Koch, Marcus Sanchez and Lisa Fernandez. Also present were: City Attorney, Kent Richins; Chief of Police, Gabe Elliott; Airport Manager/Superintendent of Public Works, Wayne Hill; City Engineer Representative, Mike Donnell; Building Official Ron Vanderpool and Clerk/Treasurer, Tracy Glanz. Councilmember Bob Nelsen was absent.

There were eighteen (18) visitors present for this meeting of the City Council.

Lela Slover, Makenzie Paxton, Callista Day, Amelia Klingler and Amiee Dyer of Girl Scout Troop #1182 led the Council and visitors in the Pledge of Allegiance.

Mayor Duffy declared a quorum present and asked for review and approval of the agenda.

Motion: to approve the agenda as presented.

By: Councilmember Callaham.

Second by: Councilmember Horath.

Vote: The motion passed unanimously.

The minutes were approved as published; Mayor Duffy requested approval of the consent agenda.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of January, before normal City Council approval on the first Tuesday of February and approve the Consent Agenda with Council Work Session Minutes of January 13, 2014 and Payroll Voucher for period ending January 5, 2014; PAYROLL 1/05/14 - \$56,341.66.

By: Councilmember Callaham.

Second by: Councilmember Fernandez.

Vote: The motion passed unanimously.

Bobbe Fitzhugh with Community Builders, Inc. (CBI) introduced herself and partner Joe Coyne, and Lisa Mueller with Community Investment Group as the consultants hired to complete the Comprehensive Master Plan or "Grow Worland". CBI will be touring the city and creating publicity as well as meeting with the Steering Committee once a month via conference call and once every quarter in Worland. Ms. Fitzhugh thanked the Council for giving CBI the opportunity to work with the City of Worland.

Building Official Ron Vanderpool explained the terms of office for the Worland Contractor's Board (WCB) members after it was noted through the WCB minutes that Lew Markley resigned. The Board has not elected a replacement yet.

Garret Immesoete with the Board of Adjustment & Planning (BAPC) stated that the BAPC will be working with CBI.

Mayor Duffy informed the Council that the WAM Winter Workshop is scheduled for February 26th through the 28th and asked that Councilmembers let the Clerk/Treasurer know if they plan to attend. A voting delegate will need to be appointed at the next Council meeting.

Mayor Duffy presented Resolution #2014-1:

RESOLUTION #2014-1

A Resolution authorizing participation in the Wyoming Main Street Affiliate Program offered through the Wyoming Business Council.

WHEREAS, the Wyoming Main Street program has been created by the Wyoming Business Council to assist communities in the development of public-private partnerships designed to revitalize downtown "Main Street" areas; and

WHEREAS, the Wyoming Business Council will be selecting Wyoming cities to participate in the Wyoming Main Street program; and

WHEREAS, the City of Worland intends to submit an application in the year of 2014 to the Wyoming Business Council to participate in the Wyoming Main Street Affiliate Program; and

WHEREAS, the City of Worland will appoint a Program Primary Representative who will work directly with the Worland Board of Adjustment & Planning Commission to meet the WYMS Affiliate Downtown requirement;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WORLAND, WYOMING, that the City of Worland supports the submission of the application and endorses the goal of economic revitalization of downtown Worland within the context of preservation and rehabilitation of its historic buildings and such other measures as determined to be appropriate by the Wyoming Main Street Program.

PASSED, APPROVED AND ADOPTED THIS ____ day of _____, 2014

Discussion followed regarding the appointment of a Program Primary Representative; the appointment process needs to be clarified with the BAPC before approval.

Motion: to table Resolution #2014-1 for clarification on the appointment process.

By: Councilmember Koch.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

Mayor Duffy appointed Airport Manager/Superintendent of Public Works Wayne Hill to the Big Horn Regional Joint Powers Board (BHR) to replace City Engineer Representative

Mike Donnell who has served on the Board for a number of years. Mayor Duffy stated that the appointment was made with some reluctance (in the loss of Mike Donnell) but BHR may ask Mr. Donnell to stay on in an advisory capacity.

Motion: to approve the appointment of Airport Manager/Superintendent of Public Works Wayne Hill to the Big Horn Regional Joint Powers Board.

By: Councilmember Koch.

Second by: Councilmember Gentzler.

Vote: The motion passed unanimously.

Mayor Duffy thanked City Engineer Representative Donnell for his years of service on the Board.

Mayor Duffy presented Ordinance #812 for third and final reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, ESTABLISHING NEW REGULATIONS PERTAINING TO THE MAINTENANCE OF THE EXTERIOR OF REAL PROPERTY BY AMENDING, SUPPLEMENTING AND DELETING PROVISIONS LOCATED WITHIN CHAPTER 11 OF THE WORLAND CITY CODE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Motion: to pass, approve and adopt Ordinance #812 on third and final reading.

By: Councilmember Horath.

Second by: Councilmember Fernandez.

Vote: The motion passed unanimously.

Mayor Duffy stated that the low bid for the Street Sweeper was provided by Jack's Truck & Equipment. Art Logan, with Titan Machinery asked that the Council reconsider accepting the low bid since the bid was so close and because the Broombear would provide interchangeable parts for the city's old street sweeper. Discussion followed. Mayor Duffy indicated that the specifications had been reviewed thoroughly and since the bids were comparable, the city is obligated to take the lowest bid. Councilmember Sanchez questioned the "low bid" requirement. City Attorney Kent Richins explained that the City must accept the lowest responsible bid; the question would then be if the lowest bid had a material departure from the bid specifications. In other words, the bid would have to materially deviate from the bid specifications to eliminate acceptance of the low bid. Discussion continued.

Motion: to approve the low bid in the amount of \$207,388.00 for a new Street Sweeper from Jack's Truck & Equipment.

By: Councilmember Gill.

Second by: Councilmember Koch.

Vote: Members voting AYE: Rideout, Koch, Gill, Gentzler, Duffy, Fernandez, Callaham, Horath, Nelsen; Members voting NAY: Sanchez; Members ABSTAINING: None; the motion passed by a vote of 9-1-0.

Mayor Duffy proposed that the city adopt State Statute for the Liquor Ordinance instead of re-writing the current ordinance. A proposed ordinance that references state statute has been given to City Attorney Richins for review. After review, the proposed ordinance will be sent to the council electronically. Discussion followed.

Airport Manager/Superintendent of Public Works Wayne Hill commended city staff on completing the list of items to meet OSHA standards within the time frame allotted; Tom Trujillo, who completed the OSHA audit, stated that Worland is the first city to do this. Councilmember Gill asked if a new policy has been developed in regard to the management of the Parks and Recreation Department that will affect the current staffing of that department; Airport Manager/Superintendent of Public Works Hill stated he did not know of any. Councilmember Gentzler asked Airport Manager/Superintendent of Public Works Hill how the city crew would be able to get a hold of him; the city crew has been given a cell phone number different than the cell phone number used previously and provided by the city. Discussion followed; Airport Manager/Superintendent of Public Works Hill will use the cell phone provided by the city starting tomorrow.

Chief of Police Gabe Elliott thanked the Mayor for giving the staff the opportunity to attend the Chamber Banquet.

Councilmember Callahan asked for discussion on the employee breakfast as to how much food will be needed; discussion followed. Councilmember Fernandez will provide a sign-up sheet for the employees to determine how many will attend.

Councilmember Sanchez stated that there are a lot of things he doesn't agree with and will continue to ask questions when he doesn't understand to make an informed decision for his constituents. Discussion followed regarding the bid process and what would be done with the old Street Sweeper.

Councilmember Gentzler asked about the abatement letters and if any response had been received. Mayor Duffy reported that there had been limited response and a letter will be drafted that is a little less friendly. Councilmember Gentzler inquired about an injury to a city employee at the Airport, what happened and why city employees don't know what to do in case of an emergency. Airport Manager/Superintendent of Public Works Hill stated that he is setting up training next month on procedural issues as part of the OSHA audit. Councilmember Gentzler asked that the employees be trained as soon as possible and felt that the employees at the Airport do not have enough help. Discussion followed. Councilmember Gentzler also expressed concern about roof repairs at the Airport and the lack of notification. Discussion continued.

Councilmember Koch updated the Council on the 1% sales tax meeting held on Monday; two proposals were presented listing the Aquatic Center, Senior Citizens Centers (Worland and Ten Sleep) and the Worland Community Complex Center as possible recipients for the sales tax. The rest of the tax collected would go into a fund to be distributed by a board. The board could include a representative from the County, City and Town of Ten Sleep as well as three members from the general public. The next meeting will be held on February 3, 2014 at 6:00 PM at the County Commissioners room.

Councilmember Rideout reminded the Compensation Committee that there will be a meeting tomorrow at 4:15 PM.

Mayor Duffy did find the no-smoking sign at City Hall and has received an offer from Mary Buchanan to provide no-smoking signs as needed at the city. We will need to take a look at what signs are needed. Mayor Duffy thanked everyone for attending the Chamber Banquet.

There being no further business to come before the Council, Mayor Duffy asked for a motion to adjourn.

Motion: to adjourn the meeting at 8:20 p.m.

By: Councilmember Gill.

Second by: Councilmember Gentzler.

Vote: The motion passed unanimously.

David M. Duffy, Mayor

ATTEST:

Tracy A. Glanz, Clerk/Treasurer