

REGULAR MEETING OF THE CITY COUNCIL
OF WORLAND

October 6, 2015

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on October 6, 2015. Mayor Dave Duffy presided and the Councilmembers in attendance were: Jim Gill, Bud Callaham, Mandy Horath, Keith Gentzler, Michele Rideout, Lisa Fernandez, Marcus Sanchez and Dennis Koch. Also present were: City Attorney, Kent Richins; Airport Manager, Lynn Murdoch; Superintendent of Public Works, Brian Burky; Chief of Police, Gabe Elliott; City Engineer Representative, Mike Donnell and Clerk/Treasurer, Tracy Glanz.

There were twenty (20) visitors present for this meeting of the City Council.

Members of Girl Scout Troop #1182 and Boy Scout Pack #25 led the Council and visitors in the Pledge of Allegiance.

Mayor Duffy stated that there are two (2) candidates applying for the vacant council position after one candidate withdrew his letter of interest. Each candidate was asked if they were a qualified candidate and why they wanted to be on the council. Loresa Brinkerhoff and Kreg Lombard addressed the council.

Motion: to enter into executive session at 7:13 p.m. to consider the appointment of a public officer.

By: Councilmember Koch.

Second by: Councilmember Horath.

Vote: The motion passed unanimously.

Motion: to leave executive session at 7:44 p.m.

By: Councilmember Horath.

Second by: Councilmember Rideout.

Vote: The motion passed unanimously.

Councilmember Sanchez left the Council meeting during the executive session.

Motion: to table the Council appointment for the Ward 3 vacancy.

By: Councilmember Callaham.

Second by: Councilmember Gill.

Vote: The motion passed unanimously.

Mayor Duffy declared a quorum present and asked for review and approval of the agenda.

Motion: to approve the agenda.

By: Councilmember Koch.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

The minutes of the September 15, 2015 regular meeting were approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of October, before normal City Council approval on the first Tuesday of November and approve the Consent Agenda with Warrant Register for period ending September 2015 and Payroll Vouchers for periods ending September 13, 2015, September 30, 2015 and September 27, 2015; WARRANT REGISTER - \$456,882.83; PAYROLL 9/13/15 - \$66,221.46; PAYROLL 9/30/15 - \$3,503.66; PAYROLL 9/27/15 - \$61,174.13.

By: Councilmember Callaham.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

City Attorney Kent Richins announced that it was the time and place to open bids for One (1) New Police Patrol Vehicle.

COMPANY	DESCRIPTION	BID
Castle Rock	2016 Ram 1500 SSV Crew Cab 4X4	\$31,787.00
Sheridan Motors	2016 Ram 1500 SSV Crew Cab 4X4	\$30,439.00
Fremont Motors - Cody	2016 Ram 1500 SSV Crew Cab 4X4	\$31,105.00
Greiner Motors – Douglas	2016 Ram 1500 SSV Crew Cab 4X4	\$30,405.00

The bids were given to Chief of Police Gabe Elliott for review.

City Attorney Kent Richins announced that it was the time and place to open bids for the Wheel Loader.

COMPANY	DESCRIPTION	BID
Titan Machinery - Gillette	Case 621FXR	\$147,028.42
Honnen Equipment	John Deere 524K Highlift	\$126,522.67
Titan Machinery – Billings	Case 621FXR	\$147,675.00
Tractor & Equipment	2016 Caterpillar 926M	\$136,742.00

The bids were given to Superintendent of Public Works Brian Burky for review. The bid will be awarded at the next Council meeting after additional review by Shop Supervisor Aaron Honn.

The Council reviewed a letter submitted by the Board of Adjustment & Planning (BAPC) recommending approval of the Coutis simple subdivision consisting of 8.5 acres on County Road 13. The subdivision is located within a one-mile radius of the city limits and State Statute requires joint approval by the County Commissioners and the City Council.

Motion: to approve the Coutis Subdivision consisting of 8.5 acres on County Road 13.

By: Councilmember Callaham.

Second by: Councilmember Gill.

Vote: The motion passed unanimously.

Jennifer Simmons with the Washakie County Museum requested traffic control devices for the performance of “Annie Get Your Gun” at the Worland Middle School (WMS) on October 23, 2015. The parking cones and barricades will be used in the WMS parking lot for parking

passes given to museum patrons at the Performing Arts Fundraiser prior to the performance. Everyone was invited to attend through purchase of tickets at the Museum. The Council agreed by consensus to support the museum by allowing the use of six (6) barricades and twelve (12) parking cones.

Casey Rice addressed the council about extending the hours of operation to 24 hours for retail liquor license holders on October 31st, November 27th and December 31st. Discussion followed.

Motion: to approve extending the hours of operation to 24 hours on October 31st, November 27th and December 31st.

By: Councilmember Callaham.

Second by: Councilmember Fernandez.

Vote: The motion passed unanimously.

City Attorney Kent Richins presented Ordinance #827 for second reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, PERTAINING TO THE REGULATION OF RIVERVIEW MEMORIAL GARDENS CEMETERY BY ESTABLISHING DEFINITIONS FOR GARDEN OF MEMORIES AND SOUTH ADDITION AND BY ESTABLISHING COVENANTS FOR LOTS 1 THROUGH 18 OF BLOCK EIGHTY-FIVE (85) (SOUTH ADDITION TO RIVERVIEW MEMORIAL GARDENS CEMETERY) BY AMENDING AND SUPPLEMENTING CHAPTER 7A OF THE WORLAND CITY CODE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith ARE HEREBY REPEALED.

City Attorney Richins explained that the ordinance had been amended since first reading with the addition of covenants in Section 2(F) (1) a through k. The city requested input from local morticians on the covenants and received input from one (1). It was pointed out that item j allows for four (4) cremains in one grave. Discussion followed.

Motion: to amend Ordinance #827 as presented.

By: Councilmember Fernandez.

Second by: Councilmember Gentzler.

Vote: The motion passed unanimously.

Motion: to approve Ordinance #827 on second reading.

By: Councilmember Fernandez.

Second by: Councilmember Horath.

Vote: The motion passed unanimously.

Councilmember Jim Gill presented a power point on the results of the investigation by the Shop Committee consisting of Councilmembers Jim Gill, Marcus Sanchez and Dennis Koch. The committee was tasked to assess the city shop facilities and report back to the Council. The committee found major inadequacies including the shop being located in a flood plain, lack of space to house vital equipment, leaking roof, lack of employee accommodations like office space, restrooms, storage space and break area. There is inadequate space for

laboratory analysis, work area and vehicle service work. The Mayor and Clerk/Treasurer were asked to investigate how to pay for upgrades to the existing facility or a new facility.

Mayor Duffy informed the Council that he met with Travis Filler and Gene Clame with the Washakie County Solid Waste District ("Landfill"). The entities agreed that it is important to work together and the Landfill has applied to the Department of Environmental Quality (DEQ) for a permit to become a regional facility. The most important item needed is a scale to eliminate estimating the volume of refuse being delivered in sanitation trucks and by the general public. Discussion followed. Effective October 1st the Landfill agreed to charge the city \$30.00 per ton instead of on a cubic yard basis; the sanitation trucks are being weighed on the CENEX scale at a cost of \$3.00 per truck. This should amount to significant savings, paying by ton instead of by cubic yard, since our trucks are not always carrying a full load. Discussion continued.

Mayor Duffy asked for volunteers from the Council to serve on a Golf Course Committee to review a possible contract with the Golf Course Management Group. Councilmembers Mandy Horath, Jim Gill and Lisa Fernandez volunteered and are scheduled to meet on October 15, 2015 at 5:30 p.m.

CEPI delivered several options for the rehabilitation of Pioneer Square; they will be asked to attend the next council work session on October 13, 2015 to review these options.

A letter to Wyoming Sugar Company regarding the property leased by the City of Worland was presented for review and approval.

Motion: to approve and authorize the Mayor to sign the letter to Wyoming Sugar Company.
By: Councilmember Koch.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

Clerk/Treasurer Glanz presented Resolution #2015-7

A RESOLUTION AUTHORIZING PARTICIPATION BY THE CITY OF WORLAND (THE "POLITICAL SUBDIVISION") IN THE WYOMING GOVERNMENT INVESTMENT FUND (THE "FUND"), AND DESIGNATING THE CUSTODIAN BANK OF THE FUND AS A DEPOSITORY OF THE FUNDS FOR THIS POLITICAL SUBDIVISION.

Motion: to pass, approve and adopt Resolution #2015-7.
By: Councilmember Horath.
Second by: Councilmember Fernandez.
Vote: The motion passed unanimously.

Ordinance #828 was presented for first reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, PERTAINING TO THE SANITATION AND SPRAY FEE SCHEDULES BY AMENDING SECTION 11-16 OF THE WORLAND CITY CODE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith ARE HEREBY REPEALED.

Clerk/Treasurer Glanz explained the fee schedule on Exhibit "A" and provided a worksheet reflecting an additional \$1.00 increase to sanitation rates to reduce the amount of reserves that will have to be used this fiscal year to pay for tipping fees at the landfill. City Attorney Richins re-iterated that the Landfill board still needed to have a public hearing regarding the tipping fees. Discussion followed.

Motion: to approve Ordinance #828 on first reading.
By: Councilmember Koch.
Second by: Councilmember Gentzler.
Vote: The motion passed unanimously.

Ordinance #829 was presented for first reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, WYOMING, PERTAINING TO THE SEWER RATE AND FEE SCHEDULE BY AMENDING SECTION 23-63(A) OF THE WORLAND CITY CODE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Clerk/Treasurer Glanz explained the fee schedule on Exhibit "A" and the need for the increase in rates. Discussion followed.

Motion: to approve Ordinance #829 on first reading.
By: Councilmember Koch.
Second by: Councilmember Fernandez.
Vote: The motion passed unanimously.

Councilmember Callaham left the council meeting at 9:07 p.m.

Mayor Duffy stated EDSB funds through the City of Worland could be utilized by the Landfill, as a loan, to purchase a new scale. The loan would be payable with 2% interest as are all other loans issued for curb, gutter and sidewalk repair.

Airport Manager Lynn Murdoch reported that a Lease with the USDA has been signed to build a hangar at the Airport for the government trapper; there is no estimate on the time frame for construction. There have been discussions around the State about the availability of money to fund airports.

Superintendent of Public Works Brian Burky talked to Caitlin Youngquist with the Extension Office about a test compost plot at the Community Garden; a small solar panel and blower will be needed. An additional test plot may be needed next to the Park Shop. The road seal on Thomas Avenue, Sagebrush and the Bomber Peak Subdivision turned out well, the contractor did an excellent job.

City Engineer Representative Mike Donnell informed the Council that the multi-phase project is close to completion. There are a few small leaks to be fixed, and chlorinating and compaction testing to be completed; the project should be done in the next month or so. As a point of reference, the Casper landfill is charging \$46.00 per ton; at least eleven (11)

municipalities haul refuse to Casper. City Engineer Representative Donnell is a member of the Governor's Citizens Advisory Group on Solid Waste.

Chief of Police Gabe Elliott reviewed the specs for the new police patrol vehicle and recommended acceptance of the bid of Sheridan Motors due to a material default in the low bid of Greiner Motors. The difference between the two bids is \$34.00.

Motion: to approve the bid of Sheridan Motors in the amount of \$30,439.00.

By: Councilmember Horath.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

Clerk/Treasurer Tracy Glanz stated that Public Health is again offering flu shots at a cost of \$25.00 per shot; the City has paid for employee flu shots in the past.

Motion: to approve the expenditure of funds to pay for flu shots for all City of Worland employees.

By: Councilmember Fernandez.

Second by: Councilmember Gentzler.

Vote: The motion passed unanimously.

There being no further business to come before the Council, Mayor Duffy asked for a motion to adjourn.

Motion: to adjourn the meeting at 9:15 p.m.

By: Councilmember Horath.

Second by: Councilmember Fernandez.

Vote: The motion passed unanimously.

David M. Duffy, Mayor

ATTEST:

Tracy A. Glanz, Clerk/Treasurer