

REGULAR MEETING OF THE CITY COUNCIL  
OF WORLAND, WYOMING  
January 20, 2015

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on January 20, 2015. Mayor Dave Duffy presided and the Councilmembers in attendance were: Jim Gill, Jerry Alexander, Bud Callaham, Glenn Robertson, Michele Rideout, Dennis Koch, Keith Gentzler (via telephone) and Marcus Sanchez. Also present were: Airport Manager/Superintendent of Public Works, Wayne Hill; City Attorney, Kent Richins; Chief of Police, Gabe Elliott; City Engineer Representative, Mike Donnell and Clerk/Treasurer, Tracy Glanz. Councilmember Mandy Horath was absent.

There were seven (7) visitors present for this meeting of the City Council.

Pheobe Fowler and Natalie Bishop of Daisy Troop #1181 led the Council and visitors in the Pledge of Allegiance.

Mayor Duffy declared a quorum present and asked for review and approval of the agenda.

Motion: to approve the agenda.  
By: Councilmember Callaham.  
Second by: Councilmember Robertson.  
Vote: The motion passed unanimously.

The minutes of the January 6, 2015 regular meeting were approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of January, before normal City Council approval on the first Tuesday of February and approve the Consent Agenda with Payroll Voucher for period ending January 4, 2015 and Council Work Session Minutes of January 12, 2015; PAYROLL 1/4/15 - \$61,667.10.  
By: Councilmember Koch.  
Second by: Councilmember Callaham.  
Vote: The motion passed unanimously.

Keith Van Brunt requested permission to sell alcohol at the Leather & Lace event on February 14, 2015 at the Worland Community Center Complex. The event is being put on by the Big Horn Basin Riders Group (BHBRG) to raise funds to send care packages to soldiers from the Big Horn Basin area. Discussion followed. A release from the Town of East Thermopolis will be needed for Shorty's (a member of the BHBRG) to serve alcohol outside of their licensing jurisdiction; Clerk/Treasurer Glanz will contact East Thermopolis about the release. Chief of Police Gabe Elliot stated that he spoke with Mr. Van Brunt and had no issues with the event.

Motion: to allow alcohol to be sold at the Leather & Lace event to be held on February 14<sup>th</sup> at the Worland Community Center Complex.  
By: Councilmember Robertson.  
Second by: Councilmember Rideout.  
Vote: The motion passed unanimously.

Carly Flores passed around pictures of snow that has been piled up in the street on Thomas Avenue and asked the council to consider re-instating the ordinance requiring residents to shovel their sidewalks. Mrs. Flores would also like to see the city add to the budget for snow removal for larger snow events, purchase signage for safety issues and hire contractors if necessary to remove snow. "Street clearing needs to be instituted immediately due to possible flooding this spring and done with care so curb and gutter does not get damaged. Individuals that clear snow on their block should not be allowed to pile the mounds of snow in front of homes as this eliminates parking areas and creates hazardous conditions. Everyone's safety is paramount whether walking or driving." Mrs. Flores appreciated what the city crews have done so far but stated that it was sad that the city couldn't take better care of the people that make up the city and take care of the streets.

Shawna Sundberg stated that she is concerned about safety with the streets being so icy; she will not allow her children to play in the yard as she is afraid they will get hit by a car sliding up onto the sidewalk. Ms. Sundberg asked that the city look into plowing the road around Worland High School again for safety reasons.

Ordinance #820 was presented for second reading:

**AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, STATE OF WYOMING, PERTAINING TO THE MEMBERSHIP AND TERMS OF THE WORLAND BOARD OF ADJUSTMENT AND PLANNING COMMISSION BY AMENDING SECTION 24-27 OF CHAPTER 24 OF THE WORLAND CITY CODE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith ARE HEREBY REPEALED.**

City Attorney Richins explained that changes have been made to the Ordinance to allow members appointed to state boards by the Governor eligible to be members of this board and to clarify the city versus county resident make-up of the board. The substance of the ordinance did not change.

Motion: to amend Ordinance #820 as presented.  
By: Councilmember Callaham.  
Second by: Councilmember Sanchez.  
Vote: The motion passed unanimously.

Motion: to approve Ordinance #820 on second reading as amended.  
By: Councilmember Callaham.  
Second by: Councilmember Gill.  
Vote: The motion passed unanimously.

Resolution #2015-1 was presented:

**A RESOLUTION BY THE CITY COUNCIL OF WORLAND, WASHAKIE COUNTY, WYOMING TO SET FEES FOR PUBLIC RECORD REQUESTS.**

**WHEREAS**, the Governing Body of the City of Worland is the official custodian of public records; and

**WHEREAS**, Wyoming State Statute 16-4-202 provides that if a public record is readily available it shall be released immediately so long as the release does not impair or impede city personnel in the discharge of their other duties; and

**WHEREAS**, Records that are considered to be confidential or privileged under statute, will not be released; and

**WHEREAS**, Wyoming State Statute 16-4-203 provides that the official custodian shall allow any person the right to inspect and copy any public record and that the custodian shall furnish copies, printouts, photographs, maps and electronic records in PDF format, CD, thumb drive and/or e-mail for a reasonable fee; and

**WHEREAS**, Wyoming State Statute 16-4-204 allows the official custodian of a public record to set a reasonable fee and requires that the fee be set by the City Council through resolution or ordinance;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the City of Worland to adopt the fee schedule as outlined in Exhibit "A", which is attached hereto and made a part hereof, for all public record requests.

PASSED, APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

The city is required by statute to have either a resolution or an ordinance regarding public records requests and fees associated with these requests; this resolution will satisfy that requirement. A policy and public records request form was also presented for approval. Discussion followed; Chief of Police Elliott requested additional time to review the information presented.

Motion: to table this issue until the first meeting in February, 2015.

By: Councilmember Koch.

Second by: Councilmember Callahan.

Vote: The motion passed unanimously.

Mayor Duffy addressed the issue of snow removal and the idea that there needs to be a safer way of removing snow on Big Horn Avenue; there is not enough separation between the operation and the public currently, the city needs to revise the process. Whatever process is used the concern should be for the safety of the city employees and one that doesn't negatively impact the residents. The city employees have been involved in these conversations and feel that snow removal is better done at night when there is less traffic. The several snowstorms that hit Worland dumped 30" of snow just in the month of December where in the past, accumulations have been 24" for the whole winter. Colder temperatures have added to the problem with snow removal and icing. The city is looking at ways to make the operation of snow removal more efficient, safer and smoother, and is considering hiring local contractors to help out with this process. The Mayor recommended that the city put together a multi-source contract with any local contractor that would like to work with the city for snow removal. We have a rough draft of a short contract and a form to be completed with the equipment that will

be used. We should be able to complete the contract process as soon as we can get an advertisement in the paper to notify the contractors. City Attorney Richins stated that the city needs a written contract and that the contractors need to be compensated for any work done. The contract should go into detail as to what the city wants done i.e. where they would be cleaning and what type of equipment they would be using. City Attorney Richins recommended that the city not use volunteers but hire this type of work out to indemnify the city from any liability issues. Liability insurance would have to be provided by the contractor and safety requirements would be included as a provision of the contract. A draft contract was presented by the City Attorney for Council consideration. The city should advertise and give every contractor an opportunity to work. Discussion followed as to how to measure performance standards and the use of a standard rate for all contractors. Ralph Wortham asked if the city could close the street for several blocks during snow removal so that the contractor wouldn't have to fight the traffic; the council agreed that this would need to be done. Notification to residents would be an issue but could be done through the newspaper, radio and going door to door. It was suggested that a notice be placed in the paper requesting that all interested contractors attend a meeting at city hall and have them fill out a form with the prices of the labor and equipment so that we could come up with a standard rate. This could be done by the middle of next week if we can get the notice in the newspaper. Discussion continued on how much money could be authorized to spend on snow removal and where we would put the snow. Cloud Peak Investments has donated several properties but they are getting full; Kent Richins asked that those properties be cleaned by the city after the snow has melted. The County has been contacted and will allow us to take the snow to the old community gravel pit out towards the landfill. Kevin Marino stated that the city is getting hung up on snow removal instead of snow plowing. "You will never get ahead if you are going to haul the snow away from every single street. Plow it to the side of the streets." It was thought that it would still be better to remove the snow than bury vehicles in snow by plowing. Airport Manager/Superintendent of Public Works Hill stated that removing snow will minimize flooding in the spring. Discussion continued.

Motion: to authorize the Mayor to negotiate with local certified contractors to work with the City of Worland to remove snow from city streets and any other emergency events, and allocate \$50,000 for the project.

By: Councilmember Gill.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

The videos by CGI are on the city website at [www.cityofworland.org](http://www.cityofworland.org); they look good!

City Engineer Representative Mike Donnell reported that the paperwork including the Notice of Award has been signed with the low bidder on the multi-phase project. A pre-construction meeting will be held in two (2) weeks. The initial bid was reduced by \$7,300.00 due to errors in the bid. The Big Horn Regional meeting is tomorrow night; their last project should be completed in February.

Airport Manager/Superintendent of Public Works Wayne Hill stated that he will be advertising to open bids for a vac trailer at the February 17<sup>th</sup> council meeting and noted that snow removal is top priority.

Mayor Duffy and Councilmember Gill will be in Cheyenne for the WAM Winter Workshop the rest of this week.

There being no further business to come before the Council the meeting adjourned at 8:16 p.m.

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David M. Duffy, Mayor

ATTEST:

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Tracy A. Glanz, Clerk/Treasurer