

REGULAR MEETING OF THE CITY COUNCIL
OF WORLAND, WYOMING
January 6, 2015

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on January 6, 2015. Mayor Dave Duffy presided and the Councilmembers in attendance were: Jim Gill, Keith Gentzler, Bud Callaham, Michele Rideout, Jerry Alexander, Glenn Robertson, Mandy Horath and Dennis Koch. Also present were: Airport Manager/Superintendent of Public Works, Wayne Hill; City Attorney, Kent Richins; Chief of Police, Gabe Elliott; City Engineer Representative, Mike Donnell and Clerk/Treasurer, Tracy Glanz. Councilmember Marcus Sanchez was absent.

There were thirteen (13) visitors present for this meeting of the City Council.

Tayleigh Widdison, Pheobe Fowler, Jersey Richards and Natalie Bishop of Daisy Troop #1181 led the Council and visitors in the Pledge of Allegiance.

Mayor Dave Duffy gave the Oath of Office to new and returning Councilmembers Glenn Robertson, Jerry Alexander, Michele Rideout and Bud Callaham.

Mayor Duffy declared a quorum present and asked for review and approval of the agenda.

Motion: to approve the agenda.
By: Councilmember Koch.
Second by: Councilmember Gentzler.
Vote: The motion passed unanimously.

The minutes of the December 16, 2014 regular meeting were approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of January, before normal City Council approval on the first Tuesday of February and approve the Consent Agenda with Warrant Register for period ending December 31, 2014, Payroll Voucher for period ending December 21, 2014 and December 31, 2014; WARRANT REGISTER 12/31/2014 - \$346,740.99; PAYROLL 12/21/14 - \$52,851.08; PAYROLL 12/31/14 - \$3,297.71.
By: Councilmember Horath.
Second by: Councilmember Callaham.
Vote: The motion passed unanimously.

City Attorney Kent Richins announced that it was the time and place to open bids for One (1) New Vac Trailer. Airport Manager/Superintendent of Public Works Wayne Hill explained what a vac trailer is and what it is used for.

COMPANY	Description	BID
Ditch Witch Northwest	2015 FX60 Vac System	\$85,155.63
Ditch Witch Northwest	2013 FX60 Vac Excavator	\$75,590.09

Both bids were rejected since there was not a bid bond included in either bid.

Mayor Duffy asked for citizens' petitions, commendations and concerns from those in attendance regarding snow removal. Jacque Pike who resides at 700 Bonine commended the city crew in trying to keep the street clean in the past. However, when the city repaired the valley gutter at Bonine and Railway they only fixed half of it and now the water is backed up on her property causing a major ice issue. Mayor Duffy stated that the city will check into the problem. Kevin Marino asked why the city couldn't get the streets plowed, asking if it is a money issue and stating that the streets should be plowed by mid-January or mid-thaw to prevent issues with over-flowing storm drains when everything starts to melt. "If the streets aren't cleaned of snow they will be impassible by spring." Mayor Duffy stated that the city has updated the snow removal priority list and that the city will be looking at putting in snow removal procedures. The drainage or lack thereof is another issue that needs to be addressed. Councilmember Horath agreed with the public comment stating that South 23rd Street had still not been plowed and cars will be getting high centered with the ruts so bad. Councilmember Koch asked if there was some way to let people know when the streets are going to be plowed so that vehicles could be moved. The current priority list for snow removal is on the website and available at City Hall; however, with the current procedure in place the city never gets past the first priority. One of the difficulties this year has been the amount of snow and the proximity of when the storms hit; there was thawing before the second storm hit which created an ice layer underneath the new snow. There is not a separate line item for snow removal in the general fund but there is money in the budget that can be used. The Councilmembers agreed that the city needs to do a better job than what we are doing now. The issue will be discussed further at the next council work session. Mayor Duffy thanked the public for their comments.

Ordinance #820 was presented for first reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, STATE OF WYOMING, PERTAINING TO THE MEMBERSHIP AND TERMS OF THE WORLAND BOARD OF ADJUSTMENT AND PLANNING COMMISSION BY AMENDING SECTION 24-27 OF CHAPTER 24 OF THE WORLAND CITY CODE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

City Attorney Richins explained that a recommendation was received from the Board of Adjustment and Planning to increase the board to seven (7) members and change the term limits. The Ordinance as written will set the membership to no less than five (5) and no more than seven (7) members with language to modify the residency requirement.

Motion: to approve Ordinance #820 on first reading.

By: Councilmember Gill.

Second by: Councilmember Horath.

Vote: The motion passed unanimously.

Airport Manager/Superintendent of Public Works Hill recommended the approval of the low bid of SWI, LLC for the Hillcrest Park Irrigation Project and Contract Water Turf for the Kiwanis Park Irrigation Project. Discussion followed as to who would be inspecting the projects and if funding was in the budget.

Motion: to approve the low bid of SWI, LLC in the amount of \$59,000.00 for the Hillcrest Park Irrigation Project.

By: Councilmember Koch.

Second by: Councilmember Gentzler.

Vote: The motion passed unanimously.

Motion: to approve the low bid of Contract Water Turf in the amount of \$149,760.00 for the Kiwanis Park Irrigation Project.

By: Councilmember Gentzler.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

City Engineer Representative Mike Donnell explained what the Multi-Phase Project involves and presented information on the tabulated bids of the six (6) bidders; there were minor errors in all the bids. References have been checked on the low bidder and a verbal agreement reached to the corrections on the original bid. City Engineer Representative Donnell recommended approval of the low bid of Western Municipal of Wyoming. Discussion followed with a notation of the completion date of 180 days after start.

Motion: to approve the low bid of Western Municipal of Wyoming in the amount of \$1,351,138.93 with the stipulation that the contractor signs the Notice of Award.

By: Councilmember Callahan.

Second by: Councilmember Alexander.

Vote: The motion passed unanimously.

A nomination form for the WAM-JPIC Board of Directors was presented for approval nominating David Kendall of Lingle, Tracy Glanz of Worland and Cindy Baker of Cody to the board.

Motion: to approve the nominations and authorize the Mayor to sign the nomination form.

By: Councilmember Horath.

Second by: Councilmember Gentzler.

Vote: The motion passed unanimously.

A voting delegate is needed at the WAM Winter Workshop in January; those attending will be Mayor Duffy, Councilmember Gill, Clerk/Treasurer Tracy Glanz and Airport Manager/Superintendent of Public Works Wayne Hill.

Motion: to nominate Mayor Duffy as voting delegate for the City of Worland.

By: Councilmember Koch.

Second by: Councilmember Horath.

Vote: Members voting AYE: Gill, Callahan, Horath, Robertson, Koch, Alexander, Rideout, Gentzler; Members voting NAY: None; Members ABSTAINING: Duffy; the motion passed by a vote of 8-0-1.

Motion: to nominate Councilmember Jim Gill as alternate voting delegate for the City of Worland.

By: Councilmember Horath.

Second by: Councilmember Callaham.

Vote: Members voting AYE: Callaham, Horath, Robertson, Duffy, Koch, Alexander, Rideout, Gentzler; Members voting NAY: None; Members ABSTAINING: Gill; the motion passed by a vote of 8-0-1.

Mayor Duffy began the 2015 appointments:

Mayor Duffy appointed Airport Manager/Superintendent of Public Works Wayne Hill as interim Golf Course liaison to the Green Hills Golf Club until a Buildings & Grounds Supervisor is hired.

Motion: to approve the appointment of Wayne Hill as interim liaison to the Green Hills Golf Club.

By: Councilmember Gentzler.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

Mayor Duffy appointed Terry Sutherland, Scott Fritzier and Landis Benson to the Board of Adjustment & Planning Commission for three (3) year terms.

Motion: to approve the appointment of Terry Sutherland, Scott Fritzier and Landis Benson to the Board of Adjustment & Planning Commission.

By: Councilmember Horath.

Second by: Councilmember Gill.

Vote: The motion passed unanimously.

Mayor Duffy appointed Lisa Beamer to the Worland Community Center Complex Board for a three (3) year term.

Motion: to approve the appointment of Lisa Beamer to the Worland Community Center Complex Board.

By: Councilmember Koch.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

Mayor Duffy appointed Airport Manager/Superintendent of Public Works Wayne Hill as ADA/504 Coordinator.

Motion: to approve the appointment of Wayne Hill as ADA/504 Coordinator.

By: Councilmember Horath.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

Mayor Duffy designated the following banks as Official Depository Banks of the City of Worland: Pinnacle Bank, ANB Bank, Big Horn Federal Savings & Loan, Bank of the West, Security State Bank and US Bank.

Motion: to approve the Official Depository designation.

By: Councilmember Alexander.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

Mayor Duffy designated Northern Wyoming Daily News as the Official Legal Newspaper for the City of Worland.

Motion: to approve the Official Legal Newspaper designation.

By: Councilmember Koch.

Second by: Councilmember Alexander.

Vote: The motion passed unanimously.

Bob Vines introduced Zach Spadt as the new government reporter for the Northern Wyoming Daily News.

Mayor Duffy designated KWOR AM and KKLX FM as the Official Radio Station for the City of Worland.

Motion: to approve the Official Radio Station designation.

By: Councilmember Callaham.

Second by: Councilmember Horath.

Vote: The motion passed unanimously.

Mayor Duffy called for nominations for President of the Council. Councilmember Horath nominated Councilmember Jim Gill.

Motion: to cease nominations and cast a unanimous ballot for Councilmember Gill.

By: Councilmember Alexander.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

Mayor Duffy called for nominations for Acting President of the Council. Councilmember Horath nominated Councilmember Dennis Koch.

Motion: to cease nominations and cast a unanimous ballot for Councilmember Koch.

By: Councilmember Callaham.

Second by: Councilmember Robertson.

Vote: The motion passed unanimously.

The CGI video for the City of Worland was sent to Councilmembers for review before the holidays with the final edits. Mayor Duffy asked for a motion to approve the video as is.

Motion: to approve the video by CGI for the City of Worland website.

By: Councilmember Gill.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

Chief of Police Gabe Elliott informed the Council that the Police Department is short two (2) officers but six (6) applications have been received and testing is set up for January 26th.

Airport Manager/Superintendent of Public Works Hill commended the city crews for the work they have done with snow removal, water breaks and jetting the sewer. The crew has given up their nights to work on snow removal; it takes about six (6) days to get from one end of the town to the other when plowing.

City Attorney Richins welcomed new Councilmember Glenn Robertson and Jerry Alexander to the Council.

City Engineer Representative Mike Donnell stated that he will send out the Notice of Award tomorrow for the Multi-Phase Project.

Mayor Duffy requested an executive session to discuss a potential purchase of real estate.

Motion: to enter into executive session at 8:16 p.m. after a five (5) minute break.

By: Councilmember Koch.

Second by: Councilmember Robertson.

Vote: The motion passed unanimously.

Motion: to leave executive session at 8:26 p.m.

By: Councilmember Callaham.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

There was some discussion about snow removal and the idea of putting out a snow removal brochure and/or putting the snow removal priority map in the newspaper.

There being no further business to come before the Council, a motion was made to adjourn.

Motion: to adjourn the meeting at 8:30 p.m.

By: Councilmember Horath.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

David M. Duffy, Mayor

ATTEST:

Tracy A. Glanz, Clerk/Treasurer