

REGULAR MEETING OF THE CITY COUNCIL
OF WORLAND
June 2, 2015

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on June 2, 2015. Mayor Dave Duffy presided and the Councilmembers in attendance were: Keith Gentzler, Bud Callaham, Michele Rideout, Mandy Horath, Jerry Alexander, Marcus Sanchez, Dennis Koch and Jim Gill. Also present were: Chief of Police, Gabe Elliott; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell; Streets/Sanitation Supervisor Jeff Taylor and Clerk/Treasurer, Tracy Glanz.

There were four (4) visitors present for this meeting of the City Council.

Jeff Taylor led the Council and visitors in the Pledge of Allegiance.

Mayor Duffy declared a quorum present and asked for review and approval of the agenda.

Motion: to approve the agenda.

By: Councilmember Callaham.

Second by: Councilmember Rideout.

Vote: The motion passed unanimously.

The minutes of the May 19, 2015 regular meeting were approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of June, before normal City Council approval on the first Tuesday of July and approve the Consent Agenda with Warrant Register for period ending May 2015, Payroll Voucher for period ending May 24, 2015 and Payroll Voucher for period ending May 31, 2015; WARRANT REGISTER - \$634,887.01; PAYROLL 5/24/15 - \$60,847.84; PAYROLL 5/31/15 - \$3,418.28

By: Councilmember Callaham.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

Councilmember Gill arrived at the meeting.

City Attorney Kent Richins announced that it was the time and place to open bids for the Aspen View Subdivision Re-Paving Project.

COMPANY	DESCRIPTION	BID
McGarvin Moberly	Pavement	\$93,232.10
Mountain Construction	Pavement	\$60,878.30

The bids were given to Streets/Sanitation Supervisor Jeff Taylor and City Engineer Representative Mike Donnell for review.

Mayor Duffy announced that the Worland Comprehensive Master Plan will be considered at the Board of Adjustment & Planning (BAPC) meeting on June 11th at noon. The

BAPC will recommend approval of the document at the next Council Meeting on June 16th. Please review the draft document on the city website.

Clerk/Treasurer Tracy Glanz presented the following budget amendments:

To increase line item 52-40000-323 Building Repairs from \$15,500 to \$23,500
To add & increase line item 53-40000-320 Building Repairs from \$0 to \$15,000
(new shop roof)

To increase line item 10-55000-910 Vehicles from \$0 to \$4,000
To increase line item 51-40000-910 Vehicles from \$0 to \$16,000
To increase line item 52-40000-910 Vehicles from \$0 to \$12,000
To increase line item 53-40000-910 Vehicles from \$0 to \$8,000
(new pick-up for Public Works Superintendent)

To increase line item 51-40000-315 Utilities from \$28,200 to \$30,800
To increase line item 52-40000-315 Utilities from \$162,000 to \$164,600
To increase line item 53-40000-315 Utilities from \$1,900 to \$4,500
(new telephone system for Shop)

To increase line item 10-52000-325 Computer Programming from \$1,525 to \$2,170
To increase line item 51-41000-325 Computer Programming from \$1,525 to \$2,170
To increase line item 52-41000-325 Computer Programming from \$2,240 to \$2,885
To increase line item 53-41000-325 Computer Programming from \$1,525 to \$2,170
(software for W2's under Affordable Healthcare Act Requirements)

To increase line item 10-56000-905 Computer System from \$0 to \$1,100
(new laptop for Buildings & Grounds Supervisor)

To increase line item 10-50000-905 Computer System from \$0 to \$1,250
To increase line item 10-53000-905 Computer System from \$0 to \$1,250
(new computer for Mayor/Building Dept.)

To increase line item 10-71000-280 Cash Reserve from \$417,151 to \$420,116
(as per state statute requirement)

Motion: to approve the budget amendments as presented.

By: Councilmember Gentzler.

Second by: Councilmember Callahan

Vote: The motion passed unanimously.

Clerk/Treasurer Tracy Glanz presented the Proposed Budget as amended for second reading:

GENERAL FUND	
Revenues	\$4,837,127.00
Estimated Cash on Hand	\$ 532,746.00

Expenditures	\$4,879,757.00
Cash Reserve	\$ 490,116.00
Total Budget	\$5,369,873.00

CAPITAL PROJECTS FUND

Revenues	\$ 379,103.00
Expenses	\$ 379,103.00
Total Budget	\$ 379,103.00

EXPENDABLE TRUST FUND

Revenues	\$ 5,349.00
Estimated Cash on Hand	\$ 294,651.00
Expenditures	\$ 300,000.00
Total Budget	\$ 300,000.00

AGENCY FUND

Revenues	\$ 15,500.00
Estimated Cash on Hand	\$ 55,500.00
Expenditures	\$ 71,000.00
Total Budget	\$ 71,000.00

WATER FUND

Revenues	\$2,973,587.00
Estimated Cash on Hand	\$ 111,761.00
Expenditures	\$3,085,348.00
Total Budget	\$3,085,348.00

SEWER FUND

Revenues	\$ 988,862.00
Estimated Cash on Hand	\$ 97,066.00
Expenditures	\$1,085,928.00
Total Budget	\$1,085,928.00

SANITATION FUND

Revenues	\$ 611,652.00
Estimated Cash on Hand	\$ 126,737.00
Expenditures	\$ 738,389.00
Total Budget	\$ 738,389.00

Motion: to approve the proposed budget on second reading as amended.

By: Councilmember Horath.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

The council reviewed mower quotes with a recommendation to purchase the mower with the lowest quote from Stotz Equipment out of Riverton in the amount of \$19,948.16. The total Parks budget will cover the \$1,950.00 over the amount budgeted for a mower.

Motion: to approve the purchase of a John Deere mower from Stotz Equipment out of Riverton in the amount of \$19,948.16 acknowledging that the overall park budget will cover the cost.

By: Councilmember Horath.

Second by: Councilmember Callaham.

Vote: Member voting AYE: Gill, Sanchez, Callaham, Horath, Duffy, Koch, Rideout, Gentzler; Members voting NAY: Alexander; Members ABSTAINING: None; the motion passed by a vote of 8-1-0.

City Attorney Richins presented for discussion a proposed procedure of nomination by ballot to fill a council vacancy. There are three methods that could be used including Mayor appointment with ratification by council, nomination from the floor for the appointment with ratification, or nomination by ballot. The proposed procedure can be put in ordinance form if we find that it works. Discussion followed; letters of interest from each candidate will be disseminated at the Council Work Session.

Motion: to declare a vacancy on the Council and approve the proposed procedure of nomination by ballot with a letter to the candidates providing information on how the position will be approved.

By: Councilmember Koch.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

City Engineer Representative Donnell recommended that the council accept the low bid of Mountain Construction for the Aspen View Subdivision Re-paving Project.

Motion: to approve the low bid of Mountain Construction in the amount of \$60,878.30.

By: Councilmember Horath.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

The Council discussed the formation of a hiring committee to interview for the positions of Airport Manager and Superintendent of Public Works. It was recommended that a member from each Ward, Mayor, City Attorney and City Engineer Representative be on the committee.

Motion: to approve a hiring committee of Mayor Duffy, Councilmembers Koch, Gentzler and Rideout, City Attorney Richins and City Engineer Representative Donnell.

By: Councilmember Horath.

Second by: Councilmember Gentzler.

Vote: The motion passed unanimously.

Councilmember Rideout requested approval for open container and music in the parking lot of Goose's Liquor for a birthday party on June 20th from 8PM to midnight.

Motion: to approve open container and music from 8PM to midnight on June 20th in the parking lot at Goose's Liquor.

By: Councilmember Alexander.

Second by: Councilmember Horath.

Vote: Members voting AYE: Gill, Sanchez, Callaham, Horath, Duffy, Koch, Alexander, Gentzler; Members voting NAY: None; Member ABSTAINING: Rideout; the motion passed by a vote of 8-0-1.

Councilmember Gill stated that he was concerned about spending money on hiring a landscape architect at Pioneer Square, the issues aren't that bad. His concern is that the city is making these projects too complex and our local people don't get an opportunity to be a part of the solution. Councilmember Gill would also like to see an electronic sign be placed in Pioneer Square for community use. Part of the initial discussion to rehab the Square is to correct the deficiencies and make it place that resident's better utilize as well as be a primary attraction for the city. Discussion followed on the need for the architects and the fact that presentations have already been done and an architect selected.

Motion: to invite the landscape architect chosen to present a plan to rehabilitate Pioneer Square with expected costs.

By: Councilmember Horath.

Second by: Councilmember Callaham.

Vote: Members voting AYE: Callaham, Horath, Duffy, Koch, Alexander, Rideout, Gentzler; Members voting NAY: Gill, Sanchez; Members ABSTAINING: None; the motion passed by a vote of 7-2-0.

Washakie County submitted a proposal to use funds from Dispatch Reserve to upgrade the dispatch consoles. The amount requested is \$121,595.05 out of a total reserve budget created by payments from the City, County and the Fire District in the amount of \$143,000.00. Discussion followed.

Motion: to approve the expenditure from dispatch reserves requested by Washakie County to purchase equipment (consoles) and waive the provision of the contract by not requesting a refund from the reserve account.

By: Councilmember Horath.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

A committee is needed to select an Engineer for the Washakie Avenue Study. This study will include the area from Road 11 to Railway Avenue; the city will apply for a TAP grant in association with WYDOT in the amount of \$50,000 to help pay for the study. It was suggested that the Mayor, a Councilmember, the Chairman of the BAPC, the City Engineer Representative and County Planner David Anderson be on the committee.

Motion: to approve the appointment of Councilmember Gill to the Washakie Avenue Study selection committee.

By: Councilmember Horath.

Second by: Councilmember Gentzler.

Vote: The motion passed unanimously.

City Engineer Representative Donnell reported that the multi-phase project is in the final stages and the project should be completed by July. The paving will be done on the phases as

needed towards the end of the project. The WYDOT STIP meeting is scheduled for June 16th at the Washakie County Commissioner's office at 10:00 a.m.

City Attorney Richins stated that he spoke with Mike Greear representing Wyoming Sugar Company who advised that the property in question is not for sale unless the city agrees to de-annexation and a few other things. City Attorney Richins has not pursued an appraisal as directed by the council based on this discussion. Discussion followed; the city could possibly lease the property and charge full water rate or move city equipment/gravel off of the property.

Chief of Police Gabe Elliott announced, with regret the resignation of one of his new officers, Joseph Scheerer; the Police Department will be advertising for another officer. The Chief and Council wished him the best of luck.

Clerk/Treasurer Glanz informed the Council that Big Horn Basin Bone & Joint would like to have a BBQ and band in the parking lot on South 12th Street on June 26th from 4-7 p.m. There will not be any alcohol, but they would like a dumpster. Kathy Wallingford replaced Sarah Firnekas at City Hall and started this last Monday.

The sprinkler system at Hillcrest Park is operational and final payment will be made in June. The system at Kiwanis Park is waiting on installation of a power pole and transformer; the restroom power had to be disconnected temporarily. Hopefully that system will be up and running by next week.

Mosquito spraying has begun and the city crew spent the day cleaning up a cement spill on Big Horn Avenue; discussion followed about charging for the cleanup.

City Attorney Richins requested an executive session to discuss a personnel issue, contract negotiation and possible litigation.

Motion: to enter into executive session at 8:35 p.m.

By: Councilmember Alexander.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

Motion: to leave executive session at 9:24 p.m.

By: Councilmember Rideout.

Second by: Councilmember Gentzler.

Vote: The motion passed unanimously.

Motion: to adjourn the meeting at 9:24 p.m.

By: Councilmember Alexander.

Second by: Councilmember Gentzler.

Vote: The motion passed unanimously.

David M. Duffy, Mayor

ATTEST:

Tracy A. Glanz, Clerk/Treasurer