

REGULAR MEETING OF THE CITY COUNCIL
OF WORLAND
April 7, 2015

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. on April 7, 2015. President of the Council Jim Gill presided and the Councilmembers in attendance were: Bud Callaham, Keith Gentzler, Mandy Horath, Jerry Alexander, Michele Rideout, Dennis Koch and Marcus Sanchez. Also present were: Chief of Police, Gabe Elliott; City Attorney, Kent Richins; City Engineer Representative, Mike Donnell; Interim Parks Supervisor, Gene Cliame and Clerk/Treasurer, Tracy Glanz. Mayor Dave Duffy and Councilmember Glenn Robertson were absent.

There were four (4) visitors present for this meeting of the City Council.

Zach Spadt led the Council and visitors in the Pledge of Allegiance.

President of the Council Gill declared a quorum present and asked for review and approval of the agenda. Councilmember Gentzler asked that the agenda be amended to add Street Sweeper under Conduct of Business.

Motion: to approve the agenda as amended.

By: Councilmember Horath.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

The minutes of the March 17, 2015 regular meeting were approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of April, before normal City Council approval on the first Tuesday of May and approve the Consent Agenda with Warrant Register for period ending March 2015, and Payroll Voucher for period ending March 29, 2015; WARRANT REGISTER 3/31/2015 - \$375,448.01; PAYROLL 3/29/15 - \$57,321.49.

By: Councilmember Horath.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

City Attorney Kent Richins announced that it was the time and place to open bids for Refuse Containers.

COMPANY	DESCRIPTION	BID
Ameri-Tech Equipment Co.	30 1 ½ Yard Containers	\$14,427.00
	60 3 Yard Containers	<u>\$36,678.00</u>
	Total Cost	\$51,105.00

The bid was reviewed by Interim Parks Supervisor Gene Cliame who stated that the bid specifications were met. Discussion followed about the need to purchase additional dumpsters when the city still has new ones at the shop; the city needs to look at lining the dumpsters instead of always buying new ones all the time if possible.

Motion: to take no action on the bid until additional information is provided on the need for the containers.

By: Councilmember Horath.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

City Attorney Richins presented Ordinance #821, a working copy of a proposed parking ordinance for review only and recommended discussion or possible first reading at the next council meeting after the council has had a chance to read through it. There was no discussion or action taken.

Interim Parks Supervisor Clame requested that the council consider hiring Ron Harvey to do the maintenance at Pioneer Square and on the sprinkler systems in the planters downtown from April through June. The cost would be at \$1,100 per month and then the city could bid out the work with a start date of July, 2015. The parks department does not have enough employees or time to maintain the park as needed. Discussion followed. Kent Richins representing the Newell Sargent Foundation felt that the foundation would agree with the proposal and that it may be a good stepping stone prior to the planned rehabilitation of the park by the city and the foundation. Mr. Harvey would also take care of the lawn at City Hall.

Motion: to approve a temporary contract with Ron Harvey to maintain Pioneer Square, the sprinkler system on main street, lawn care at City Hall and work on beautifying the corner of the Square on Big Horn Avenue.

By: Councilmember Horath.

Second by: Councilmember Callaham.

Vote: Members voting AYE: Callaham, Horath, Gill, Koch, Rideout, Gentzler; Members voting NAY: Sanchez; Members ABSTAINING: Alexander; the motion passed by a vote of 6-1-1.

A proposal was made to purchase six (6) tablets for asset management, a Vericom Performance Computer with Thermal Printer for use at the Airport, replacement of Tasers at the Police Department and a new Radar Speed Control Trailer with funds from the auction proceeds. The total cost of these items would be approximately \$25,562.90 out of an expected net proceed of \$64,000.00. Discussion followed on where the money should be spent and why the council wasn't involved before the proposal was made; monies should be spent on other items. These expenditures could be added to the budget request for fiscal year 2015-2016. Discussion continued.

Motion: to approve the purchase of the tablets, the Vericom Computer/Thermal Printer, Tasers and a Radar Speed Control Trailer out of the auction proceeds.

By: Councilmember Horath.

Second by: Councilmember Gentzler.

Vote: Members voting AYE: Callaham, Horath, Gill, Koch, Rideout, Gentzler; Members voting NAY: Sanchez, Alexander; Members ABSTAINING: None; the motion passed by a vote of 6-2-0.

Councilmember Gentzler asked that the Street sweeper schedule be published in the newspaper and/or put on the city website. It may be cost prohibitive to put the schedule in the newspaper, but an ad could be placed stating that the schedule is on the website. Discussion followed about how the sweeper is working and the problems we have had with it; Shop Supervisor Aaron Honn is looking into it.

President of the Council Gill appointed Brad Lee to the Tree Board.

Motion: to approve the appointment of Brad Lee to the Tree Board.

By: Councilmember Alexander.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

Claire Dunne welcomed Mr. Lee to the Board; President of the Council Gill thanked the Board for all the work they do for the city.

The selection committee will be meeting this week to interview candidates for the Buildings & Grounds Supervisor.

Kitsy Barnes and Rotary Representative James Donahue discussed the Rotary Riverside Park Project with the Council. City Attorney Richins stated that the city needed to have a Memorandum of Understanding (MOU) defining who would install the equipment, who is in charge of the project, a hold harmless clause and a final design to attach to the document. The school would like to use roto-mill as a base for the path and will be putting ground up concrete over the roto-mill; the amount of roto-mill needed will be included with the final design paperwork. Discussion followed; the MOU should be between the City and the Rotary and will be for a term of five (5) years. The High School would like to start on the project on April 18th if possible. The Council re-iterated that the City is proud to be partnering up with the Rotary and the High School to beautify the park.

Terry Sutherland, Chairman of the Board of Adjustment & Planning (BAPC) reviewed the letter recommending that the City change the Washakie County Fairgrounds zoning from an O-1 (Open Space District) to an I-2 (Heavy Industrial District) to allow for the construction of a new Search & Rescue storage building. Mr. Sutherland noted that that Fairview Industrial Park borders the land in question.

Motion: to instruct the City Attorney to draft an ordinance to change the zone at Washakie County Fairgrounds from and O-1 to an I-2.

By: Councilmember Gentzler.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

The Council discussed what to put on the agenda for the Council Work Session; items included vendors at Pioneer Square, where the money should be spent from the auction and banner use at the Square. City Attorney Richins informed the council that through his research he found that most municipalities require an application process with a permit fee so that the city can have control and regulations in place for vending in a city park. There may be some negative reaction to this idea because of things like the Farmer's Market, etc. The Newell Sargent Foundation would support festivities but does not like the idea of allowing single vendors in the park.

The Department of Environmental Quality (DEQ) would like to set up an air quality monitoring trailer in Newell Sargent Park by the old pump house along the canal; this was done in 2012. The trailer will be in place for 12 months starting July 1, 2015 and a contract will be required between the city and the DEQ. The agreement should be available for the next council meeting for review and approval.

Chief of Police Elliott thanked the Council for their approval of the purchase of the new tasers and stated that he does his very best to find grants to purchase equipment for the Police Department; the last few items were purchased with grant funds.

City Engineer Representative Mike Donnell reported that the multi-phase project is moving along with a substantial completion date of August 15th. The annual urban systems' meeting is April 22nd at City Hall. The West River Road project does have an effect on our water pipeline so we are working with WYDOT to make sure that the line is properly insulated.

Councilmember Sanchez asked who is doing the work behind the Movie Center stating that he has been contacted about the contractors threatening the property owner. City Attorney Richins advised that the contractor has been delayed by the person operating the Movie Center; he is not the property owner as the property is under contract. City Attorney Richins stated that he told the operator of the business that he has delayed the project between 3 and 5 days. He further advised that the contractor is subject to \$1,000 per day liquidated damages for each day the project is delayed and ultimately the property owner could be responsible for the liquidated damages.

There being no further business to come before the Council, a motion was made to adjourn.

Motion: to adjourn the meeting at 8:38 p.m.

By: Councilmember Horath.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

Jim Gill, President of the Council

ATTEST:

Tracy A. Glanz, Clerk/Treasurer

