

REGULAR MEETING OF THE CITY COUNCIL
OF WORLAND
February 3, 2015

A regular meeting of the City Council of Worland, Wyoming convened in the Council Chambers in City Hall at 7:00 p.m. February 3, 2015. Mayor Dave Duffy presided and the Councilmembers in attendance were: Jerry Alexander, Mandy Horath, Bud Callaham, Glenn Robertson, Jim Gill, Dennis Koch, Marcus Sanchez, Michele Rideout and Keith Gentzler (by telephone). Also present were: Airport Manager/Superintendent of Public Works, Wayne Hill; City Attorney, Kent Richins; Chief of Police, Gabe Elliott; City Engineer Representative, Mike Donnell; Municipal Judge Ed Luhm and Clerk/Treasurer, Tracy Glanz.

There were ten (10) visitors present for this meeting of the City Council.

Isabel Accurso and Lilyan Bruce of Brownie Troop #1389 led the Council and visitors in the Pledge of Allegiance.

Mayor Duffy declared a quorum present and asked for review and approval of the agenda.

Motion: to approve the agenda.
By: Councilmember Callaham.
Second by: Councilmember Robertson.
Vote: The motion passed unanimously.

The minutes of the January 20, 2015 regular meeting were approved as published.

Motion: to approve all vouchers and authorize payment for payroll, utility charges, refunds for City Services, recording fees, postage and other miscellaneous items, during the month of February, before normal City Council approval on the first Tuesday of March and approve the Consent Agenda with Warrant Register for period ending January 31, 2015, Payroll Voucher for period ending January 18, 2015 and January 31, 2015; WARRANT REGISTER 1/31/2015 - \$361,085.02; PAYROLL 1/18/15 - \$54,039.13; PAYROLL 1/31/15 - \$3,715.13.

By: Councilmember Callaham.
Second by: Councilmember Koch.
Vote: The motion passed unanimously.

Mayor Dave Duffy opened the public hearing at 7:06 p.m. to hear public comment on the request of Crisis Prevention and Response Center to use the City of Worland as a pass thru for a CDBG Grant in an amount not to exceed \$500,000.00. Hearing no comments Mayor Duffy closed the public hearing at 7:08 p.m.

Resolution #2015-2 was introduced:

RESOLUTION #2015-2

WHEREAS, the governing body of the City of Worland has the legal authority to apply for and implement a Community Development Block grant; and

WHEREAS, Crisis Prevention & Response Center wishes to apply for a Wyoming Community Development Authority Grant; and

WHEREAS, Crisis Prevention & Response Center has the support of the city government with the understanding that the City of Worland bears no financial obligation; and

WHEREAS, the Shelter/Office Building to be established with the proceeds of this grant will be based in the community of Worland; and

WHEREAS, economic stimulus and impact along with additional employment opportunities will occur in Worland as a result of Crisis Prevention & Response Center activities; and

WHEREAS, a public hearing was held on February 3, 2015, to obtain citizen input concerning use of available funds. Notice thereof having been published in the local newspaper; and

WHEREAS, it is concluded that it is in the best interest of the City of Worland to support the Wyoming Community Development Authority Block Grant Application of Crisis Prevention & Response Center;

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WORLAND, as follows:

1. Crisis Prevention & Response Center, with the support of the City of Worland, will submit an application for a Wyoming Community Development Authority Grant in an amount not to exceed \$500,000.00 for the purpose of constructing an addition to the Shelter/Office Building, which will bring measurable and desirable economic development and promote growth in the local economy in Worland.
2. Crisis Prevention & Response Center is authorized to execute any and all application forms and other documents necessary in order to obtain such grant.

PASSED, APPROVED AND ADOPTED THIS 3RD DAY OF FEBRUARY, 2015 AT WORLAND, WASHAKIE COUNTY, WYOMING.

Motion: to approve Resolution #2015-2

By: Councilmember Gill.

Second by: Councilmember Callaham.

Vote: The motion passed unanimously.

Ordinance #820 was presented for third and final reading:

AN ORDINANCE OF THE CITY OF WORLAND, WASHAKIE COUNTY, STATE OF WYOMING, PERTAINING TO THE MEMBERSHIP AND TERMS OF THE WORLAND BOARD OF ADJUSTMENT AND PLANNING COMMISSION BY AMENDING SECTION 24-27 OF CHAPTER 24 OF THE WORLAND CITY CODE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

Motion: to pass, approve and adopt Ordinance #820 on third and final reading.
By: Councilmember Callaham.
Second by: Councilmember Robertson.
Vote: The motion passed unanimously.

Mayor Duffy made the Department Head appointments:

Chief of Police	Gabe Elliott
Municipal Court Judge	Ed Luhm
City Attorney	Kent Richins
Airport Manager/Supt. of Public Works	Wayne Hill
Clerk/Treasurer	Tracy Glanz
City Engineer	Donnell & Allred

Motion: to approve the Department Head appointments as a single motion.
By: Councilmember Koch.
Second by: Councilmember Sanchez.
Vote: Members voting AYE: Sanchez, Koch; Members voting NAY: Gill, Callaham, Horath, Robertson, Alexander, Gentzler, Rideout; Members ABSTAINING: None; the motion failed by a vote of 2-7-0.

Motion: to enter into executive session at 7:20 p.m. to consider a personnel issue.
By: Councilmember Horath.
Second by: Councilmember Alexander.
Vote: The motion passed unanimously.

Motion: to leave executive session at 8:15 p.m. with a five (5) minute break.
By: Councilmember Callaham.
Second by: Councilmember Gill.
Vote: The motion passed unanimously.

Motion: to appoint Gabe Elliott as Chief of Police.
By: Councilmember Alexander.
Second by: Councilmember Koch.
Vote: The motion passed unanimously.

Motion: to appoint Ed Luhm as Municipal Judge.
By: Councilmember Koch.
Second by: Councilmember Alexander.
Vote: The motion passed unanimously.

Motion: to appoint Kent Richins as City Attorney.
By: Councilmember Gill.
Second by: Councilmember Alexander.
Vote: The motion passed unanimously.

Motion: to appoint Wayne Hill as Airport Manager/Supt. of Public Works.
By: Councilmember Koch.
Second by: Councilmember Sanchez.
Vote: Members voting AYE: Koch; Members voting NAY: Gill, Sanchez, Callaham, Horath, Robertson, Alexander, Rideout, Gentzler; Members ABSTAINING: None; the motion failed by a vote of 1-8-0.

Motion: to appoint Tracy Glanz as Clerk/Treasurer.
By: Councilmember Alexander.
Second by: Councilmember Koch.
Vote: The motion passed unanimously.

Motion: to appoint Mike Donnell (Donnell & Allred) as City Engineer.
By: Councilmember Callaham.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

Mayor Duffy and Councilmember Jim Gill reported on the WAM Winter Workshop. The State Land & Investments Board Director gave an excellent presentation; there are a lot of funding avenues that the City needs to look into.

WAM Resolution #01-2015 was introduced:

A RESOLUTION SUPPORTING THE HONORABLE GOVERNOR MATT MEAD'S 2015-2016 SUPPLEMENTAL BUDGET REQUEST FOR LOCAL GOVERNMENT.

Motion: to support WAM Resolution #01-2015.
By: Councilmember Robertson.
Second by: Councilmember Alexander.
Vote: The motion passed unanimously.

The council work session needs to be changed from Monday, February 9th. Discussion followed.

Motion: to re-schedule the council work session to February 19, 2015 at 5:15 p.m.
By: Councilmember Koch.
Second by: Councilmember Horath.
Vote: The motion passed unanimously.

Mayor Duffy read a note of appreciation from Dan and Nancy Frederick thanking one of the city garbage trucks drivers for helping them out.

Mayor Duffy presented a LTS Leadership Award to Clerk/Treasurer Tracy Glanz for completing Level 1, the Education Award in the Wyoming Association of Municipalities Leadership Training Services (LTS)/Continuing Education Program (CEP). The Mayor and Council congratulated her on her accomplishment.

Council was reminded to check out the CGI Video on the City of Worland website and the sponsor ads; it is very well done.

Resolution #2015-1 was introduced:

RESOLUTION #2015-1

A RESOLUTION BY THE CITY COUNCIL OF WORLAND, WASHAKIE COUNTY, WYOMING TO SET FEES FOR PUBLIC RECORD REQUESTS.

WHEREAS, the Governing Body of the City of Worland is the official custodian of public records; and

WHEREAS, Wyoming State Statute 16-4-202 provides that if a public record is readily available it shall be released immediately so long as the release does not impair or impede city personnel in the discharge of their other duties; and

WHEREAS, Records that are considered to be confidential or privileged under statute, will not be released; and

WHEREAS, Wyoming State Statute 16-4-203 provides that the official custodian shall allow any person the right to inspect and copy any public record and that the custodian shall furnish copies, printouts, photographs, maps and electronic records in PDF format, CD and/or e-mail for a reasonable fee; and

WHEREAS, Wyoming State Statute 16-4-204 allows the official custodian of a public record to set a reasonable fee and requires that the fee be set by the City Council through resolution or ordinance;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Worland to adopt the fee schedule as outlined in Exhibit "A", which is attached hereto and made a part hereof, for all public record requests.

PASSED, APPROVED AND ADOPTED this 3rd day of February, 2015.

Exhibit "A"
Public Record Request Fee
Schedule

Fax Transmission	\$.25 per page
Copies	
Black & White	\$.50 per page
Color	\$1.00 per page
Maps	
Small	\$5.00 each (Size: 8 ½ x 11 up to 22 x 34)
Large	\$7.00 each (Size: 22 x 34 up to 36 x 48)
Copy Media	\$3.00 per CD
Research Fees	\$15.00 per hour for any time over 1 hour
Information Sent Electronically	No Charge

Motion: to approve Resolution #2015-1 which will become effective March 1, 2015.

By: Councilmember Horath.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

A Public Records Requests Policy was presented for review and approval.

Motion: to approve the Public Records Requests Policy.

By: Councilmember Horath.

Second by: Councilmember Koch.

Vote: The motion passed unanimously.

City Engineer Representative Mike Donnell informed the Council that the pre-construction meeting for the Multi-Phase Project was held yesterday and a Notice to Proceed will be issued. The project should be finished in June or July of 2015.

City Attorney Kent Richins thanked the Mayor and Council for his appointment and for their vote of confidence.

Chief of Police Gabe Elliott thanked the Mayor and Council for his appointment and reported that two (2) conditional offers of employment had been given. The Department will be ordering body cams, paid for by Homeland Security.

Discussion was held about the possibility of donating two (2) old police cars to the Worland High School Automotive Class.

Motion: to donate two (2) old police cars to the Worland High School Automotive Class with the stipulation that if the cars are sold all funds will go back into the Automotive Class.

By: Councilmember Robertson.

Second by: Councilmember Alexander.

Vote: The motion passed unanimously.

Clerk/Treasurer Tracy Glanz thanked the Mayor and Council for her appointment and let them know that she would be on vacation until the 18th of February.

Municipal Judge Ed Luhm thanked the Mayor and Council for his appointment and for their vote of confidence, and invited them to attend court anytime.

Mayor Duffy reported on the snow and ice removal being done by the city crew and local contractors, stating that it should continue. However, additional funding may be needed. Discussion followed.

Motion: to allot an additional \$50,000.00 for snow and ice removal with the stipulation that the amount spent should not exceed \$100,000.00 without prior council approval.

By: Councilmember Callaham.

Second by: Councilmember Rideout.

Vote: The motion passed unanimously.

There being no further business to come before the Council, a motion was made to adjourn.

Motion: to adjourn the meeting at 9:08 p.m.

By: Councilmember Koch.

Second by: Councilmember Alexander.

Vote: The motion passed unanimously.

David M. Duffy, Mayor

ATTEST:

Tracy A. Glanz, Clerk/Treasurer

